



VOLUNTEER JOB POSTING

POSTING DATE: 10/29/2018

POSITION AND DEPARTMENT: Canine Adoption Assistant

LOCATION: SPCA Main Shelter

COMMITMENT: High, Same day and time each week

END DATE: Until filled

JOB DESCRIPTION

Canine adoption assistants assist guest in finding and meeting dogs available for adoption.

Principle Duties and Responsibilities

- Assist guests in finding an appropriate dog and visiting with the dog
- Go over the dog's paperwork with the guests and answer their questions
- Observe behavior while working with a dog and record it
- Clean a dog's kennel as needed
- Prepare and distribute enrichment toys
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Must be able to handle and walk all size dog breeds.
- If on blood thinning medication, must get a release from your doctor.
- Outstanding customer service skills.
- Willingness to work with staff and volunteers.

How to Apply

Volunteers are needed for Saturdays from 2 – 5 pm. No phone calls, please. Please email our canine volunteer liaison team at K9Liasons@yourspca.org.