



VOLUNTEER JOB POSTING

POSTING DATE: 4/25/2019

POSITION AND DEPARTMENT: Canine Adoption Assistant

LOCATION: SPCA

COMMITMENT: High, same day and time each week

END DATE: Until filled

JOB DESCRIPTION

Canine adoption assistants are needed to assist guests in finding and meeting dogs available for adoption on Fridays 11 a.m. - 2 p.m.!

Principle Duties and Responsibilities

- Assist guests in finding an appropriate dog for their family and help them as-needed meeting and visiting with dogs! (Fun!)
- Read dog profile paperwork with guests and answer questions
- Retrieve dogs from kennels for guests and escort them to a meeting area
- Clean dog kennels as needed
- Cover dog gallery desk
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County

Requirements

- Must be able to handle and walk all size dog breeds up to 60 pounds.
- If on blood thinning medication, volunteer must get a release from your doctor.
- Outstanding customer service skills.
- Willingness to work with staff and volunteers.

How to Apply

Availability varies and is limited. No phone calls, please. Please send an email to our canine volunteer liaison team at K9Liasons@yoursPCA.org.