VOLUNTEER JOB POSTING

POSTING DATE: 11/15/2019
LOCATION: SPCA
END DATE: Until filled

POSITION AND DEPARTMENT: Canine Adoption Assistant
COMMITMENT: High, same day and time each week

JOB DESCRIPTION

Canine adoption assistants help guests meet adoptable dogs! Available shifts can be discussed with Cindy, whose email address is below.

Principle Duties and Responsibilities

- Assist guests in finding an appropriate dog and visiting with the dog
- Go over the dog’s paperwork with the guests and answer their questions
- Retrieve dog from kennel for guest and escort them to a meeting area
- Clean a dog’s kennel as needed
- Cover dog gallery desk
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Must be able to handle and walk all size dog breeds up to 60 pounds.
- If on blood thinning medication, must get a release from your doctor.
- Outstanding customer service skills.
- Willingness to work with staff and volunteers.

How to Apply

Availability varies and is limited. No phone calls, please. Please email our canine volunteer liaison Cindy at K9Liaisons@yourspca.org.