



VOLUNTEER JOB POSTING

POSTING DATE: 03/05/2020

LOCATION: SPCA

END DATE: Until filled

POSITION AND DEPARTMENT: Feline Adoption Assistant

COMMITMENT: Same day and time each week

JOB DESCRIPTION

The role of the Feline Adoption Assistant is to help potential adopters learn about adoptable cats! Volunteers work closely with adoption staff and supervisor.

Principle Duties and Responsibilities

- Comfortable reading and relaying information on paperwork that is on the kennel or colony rooms with potential adopters.
- Check that a guest pass has already issued to potential adopters.
- Scoop litter pans and clean up messes as needed. Fill water dishes as needed.
- Alert medical or adoption staff if there is a medical issue with any animal in the adoption area.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Must be able to bend and lift 30 pounds.
- Must be able to kneel and/or get on the ground to retrieve things and get cats out of lower cages.
- Experience with cats and cat behavior/cat handling, is helpful, but not required.
- Enthusiastic about helping cats find a home.
- Exceptional kindness to all animals, guests, volunteers, and staff per our core mission.
- Willingness to work with and respectfully communicate with all staff and volunteers.

How to Apply

Please send an email to Krissim@yoursPCA.org and indicate which day of the week you prefer to volunteer.