



## VOLUNTEER JOB POSTING

**POSTING DATE:** 09/17/2020

**POSITION AND DEPARTMENT:** Animal Care

**LOCATION:** SPCA

**COMMITMENT:** High, same day and time each week

**END DATE:** Until filled

### **JOB DESCRIPTION**

Our animal care volunteers assist animal care staff with feeding animals and cleaning habitats seven days a week for the following areas: feline feeding and cleaning (8 a.m. until noon), canine feeding and laundry (8 a.m. to noon), canine kennel cleaning (8 a.m. to noon), feline feeding and cleaning (2 p.m. to 5 p.m. Monday through Saturday only.)

### **Principle Duties and Responsibilities**

- Cleaning animal habitats (cat cages or dog kennels) following cleaning protocols.
- Light mopping and sweeping as needed.
- Restocking supplies as needed.
- Notate any unusual behavior or medical events as observed.
- Laundry: Washing and drying using industrial machines, folding, and stocking into laundry area.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

### **Requirements**

- Initial digital training must be completed before starting.
- Be comfortable and patient handling animals.
- Ability to bend and lift 20 to 40 pounds.
- Take directions from animal care staff.
- Exceptional kindness to all animals, guests, volunteers, and staff per our core mission.
- Willingness to work with and respectfully communicate with all staff and volunteers.

### **How to Apply**

Please email Kelly Deschamps, Director of Volunteer Services, at [kellyd@yourspca.org](mailto:kellyd@yourspca.org). No phone inquiries, please.