



YourSPCA.org || 300 Harlem Road
716.875.7360 || West Seneca, NY 14224

VOLUNTEER JOB POSTING

Posting Date: 3/9/2021

Position and Department: Animal Care

Location: SPCA

Commitment: High, same day and time each week

Volunteer Job Description

Animal care volunteers assist animal care staff with feeding animals and cleaning habitats every day of the week. Volunteers are needed for the following shifts:

- Cat feeding and cleaning (8 a.m. to noon)
- Cat feeding and cleaning (2 p.m. to 5 p.m. [Sunday excluded])
- Dog feeding and laundry (8 a.m. to noon and 3 p.m. to 5:30 p.m.)
- Dog kennel cleaning (8 a.m. to noon)

Principle Duties and Responsibilities

- Cleaning animal habitats (cat cages/rooms or dog kennels) following shelter protocols.
- Light sweeping and mopping as needed.
- Restocking supplies as needed.
- Notate any unusual behavior or medical events as observed.
- Laundry: Washing and drying using industrial machines, folding, and stocking laundry area.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Initial digital training must be completed before starting.
- Be comfortable and patient handling animals.
- Ability to bend and lift 20 to 40 pounds.
- Take directions from Animal Care staff.
- Exceptional kindness to all animals, guests, volunteers, and staff per our core mission.
- Willingness to work with and respectfully communicate with all staff and volunteers.

How to Apply

Please email Leigh Ann Abbey, Assistant Manager of Animal Care, at LeighAnnA@yoursPCA.org. No phone inquiries, please.