



Volunteer Job Posting

Posting Date: 10/22/2021

Position and Department: Afternoon Dog Feed and Laundry Assistant in Animal Care

Commitment: High, same day and time each week from 3 p.m. to 5 p.m.

Job Description

Afternoon Dog Feed and Laundry Assistants work with kennel staff to give evening diets to dogs in both Holding and Adoption Kennels. Once dogs are fed, the volunteer is responsible for cleaning any dishes and laundry that come into the area from kennels and other animal locations.

Principle Duties and Responsibilities

- Feed dogs following proper diet protocols
- Process animal food dishes, toys, litter pans, and other items through dishwashers
- Organize and put away clean items from dishwasher
- Process laundry through laundry machines
- Fold and organize clean laundry
- Restock pantry with food items as needed
- Light cleaning of kitchen and laundry rooms
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County

Requirements

- Reach, bend, and able to lift 20 to 40 pounds
- Take directions from Animal Care staff
- Willingness to work with and respectfully communicate with all staff and volunteers
- Exceptional kindness to all animals, guests, volunteers, and staff per our core mission

How to Apply

No phone calls, please. Those interested in the position are asked to send an email to Animal Care Assistant Manager, Leigh Ann Abbey at LeighAnnA@yoursPCA.org.