



JOB POSTING NOTICE

POSITION: EDUCATION PROGRAM SPECIALST/HUMANE EDUCATOR
DEPARTMENT: HUMANE EDUCATION
REPORTS TO: DIRECTOR OF HUMANE EDUCATION
FLSA STATUS: FULL-TIME, NON-EXEMPT – 40 HOURS/WEEK
DATE: JANUARY 24, 2022

POSITION SUMMARY AND MINIMUM QUALIFICATIONS:

The SPCA Serving Erie County is currently seeking a committed and energetic individual to work within the Humane Education Department. Education programs and services encourage students to develop and practice caring attitudes of empathy, kindness and respect for all living things.

The Humane Educator assists with the development and presentation of humane education programs both onsite and offsite for children and adults throughout the year. S/he serves as a resource on animal care and welfare within the community.

Requirements and Preferences:

- Associate's or Bachelor's in education, psychology, social worker or a related field. Qualifying work experience in youth service program and experience working will be considered as an alternative.
- 1 year experience in delivering educational programming and supervising children.
- A valid New York State driver's license, reliable transportation, and proof of insurance.
- Experience in providing programming to culturally and economically diverse groups, preferred.
- Experience in facilitating programs in an informal learning environment (animal shelter, zoo, museum, nature center), preferred.
- Experience with animal handling/care and animal welfare issues preferred.
- Must be comfortable using relevant technology and online platforms used to support program instruction.

Expectations and Responsibilities:

- Research, develop, and evaluate curriculum and supporting materials for classroom outreach programs for multiple education programs.
- Assist with lesson plan development. Seek out and create materials to serve as effective teaching aids.
- Implement and delivers humane education programs to schools, youth groups and community organizations. Some presentations require travel to offsite locations. Assist with the development, implementation, and delivery of the seasonal camp program(s).
- Must have previous experience working with children and youth leading and/or facilitating in a group setting.
- Develop and maintain excellent rapport with participants, families, staff, volunteers, and guests.
- Help build and maintain strong relationships with schools, organizations, and the community.
- Provide a safe, fun, and engaging learning environment for participants.
- Must demonstrate exceptional service and represent the SPCA Serving Erie County in a professional manner in all situations with the public, volunteers, and staff.
- Applicants must have a reliable vehicle for transportation to and from partner schools and off-site locations.
- Must be comfortable with public speaking and presenting to large audiences.
- Must have excellent verbal communication skills, including the ability to give directions to others in a manner that is pleasant and easily understood, clear, and concise.
- Must have a basic understanding of animal welfare issues and a passion for the mission of the SPCA Serving Erie County.
- Must be comfortable or willing to work with and educate others about animals.
- Ability to learn and quickly adapt to changes in programs and procedures.
- Ability to work independently and manage time well.

This individual will be required to participate in creating a thriving culture of philanthropy at the SPCA Serving Erie County by increasing awareness and support of our organization. This is achieved by being knowledgeable and supportive of SPCA programs and events, sharing your passion for service to animals and people within our community, and serving as an inspiration by providing an exemplary level of animal care and guest service.

If you are interested in this position and meet the qualifications, please submit your resume to Julie Schultz, Human Resources at the SPCA Serving Erie County: julies@yoursPCA.org.
Thank you!