



YourSPCA.org || 300 Harlem Road  
716.875.7360 || West Seneca, NY 14224

## Volunteer Job Posting

**Posting Date:** 01/31/2022

**Position and Department:** Buildings & Grounds Volunteer

**Commitment:** Seasonal (spring through fall), Flexible

### Job Description

A buildings and grounds volunteer is needed to assist with yard maintenance, vehicle detailing, and other interior and exterior building maintenance.

### Principle Duties and Responsibilities

- Cleaning of SPCA fleet vehicles (wash, wax, interior cleaning).
- Exterior Maintenance: trimming, edging, cleaning up clippings, weeding, power washing walkways and building
- Cleaning and organizing garage and outdoor shed.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

### Requirements

- Ability to bend and lift.
- Ability to operate yard equipment and power tools.
- Ability to work independently.
- Exceptional kindness to all animals, guests, volunteers, and staff per our core mission.
- Willingness to work with and respectfully communicate with all staff and volunteers.

### How to Apply

For additional information and to apply, please email the SPCA's Facilities Director, Tom Miller, at [tomm@yourspca.org](mailto:tomm@yourspca.org). No phone calls please.