



JOB POSTING NOTICE

POSITION: SUPERVISOR, ANIMAL CRUELTY INVESTIGATION AND RESCUE
DEPARTMENT: ANIMAL CRUELTY INVESTIGATION AND RESCUE
REPORTS TO: PROGRAM MANAGER
STATUS: FULL TIME, EXEMPT
DATE: APRIL 28, 2022

POSITION SUMMARY AND MINIMUM QUALIFICATIONS:

This position is responsible for supervising and coordinating activities of the Animal Cruelty/Rescue Officers engaged in investigating complaints of cruelty to animals.

The successful candidate will supervise Animal Cruelty/Rescue agents and the Dispatcher and work with animal cruelty agents to investigate complaints of various natures, making sure that cases are being thoroughly investigated (including follow through to final disposition). They will also communicate with the community to resolve complaints, educate or obtain information and delegate complaints, if necessary, to the appropriate agent and provide counsel to agents on all emergency calls received. This individual will review records of agent's daily activities, attend or testify in court when necessary, take on a small case load and be present on scene at large or high profile cases. They will communicate and work closely with the District Attorney's office and other law enforcement and local agencies. This role is critical in coordinating with all other departments to ensure proper communication with regard to cases and/or rescues. They will respond and cover shift when officers are working other cases/calls and guide employees after hours when necessary. They must be able to work respectfully and constructively with a diverse population and establish/maintain relationships with community organizations.

This individual will also participate in creating a thriving culture of philanthropy at the SPCA Serving Erie County by increasing awareness and support of our organization. This is achieved by being knowledgeable and supportive of SPCA programs and events, sharing your passion for service to animals and people within our community, and serving as an inspiration by providing an exemplary level of animal care and guest service.

This position requires a NYS Peace Officer Certification and a valid New York State driver's license. The ideal candidate will have 1-2 years of experience related to animal rescue and cruelty investigations.

COMPETENCIES Required:

1. Law enforcement knowledge and skills
2. Animal health and well-being knowledge, skills, and abilities
3. Animal control knowledge, skills, and abilities
4. Forensic knowledge, skills, and abilities
5. Interpersonal relationship skills and abilities
6. Communication skills

If you are interested in this position and meet the qualifications, please submit your resume to Julie Schultz, Human Resources at julies@yoursPCA.org.