



YourSPCA.org || 300 Harlem Road  
716.875.7360 || West Seneca, NY 14224

## Volunteer Job Posting

**Posting Date:** 5/17/2022

**Position and Department:** Cat Overflow Assistant in Animal Care

**Commitment:** High, same day and time each week

### Job Description

Cat Overflow Assistants work alongside the Animal Care team to help provide a healthy environment to the cats in our Overflow Rooms. (These rooms are located in the Adoptions Area.)

### Principle Duties and Responsibilities

- Assist in feeding cats and kittens following proper diet protocols
- Emptying and cleaning litter pans, changing newspaper, disinfecting surfaces, and providing a neat and clean environment for each cat
- Restocking and cleaning the rooms and common areas: sweeping, mopping, wiping down surfaces
- Able to work closely with staff to have the area completed before 11 am
- Assist with laundry and dishes
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

### Requirements

- Reach, bend, and able to lift 20 to 40 pounds
- Take directions from Animal Care staff
- Be comfortable handling and working with cats, cats are in the cage while cleaning
- Willingness to work with and respectfully communicate with all staff and volunteers

### How to Apply

No phone calls please. Those interested may email Animal Care Manager, Leigh Ann Abbey at [LeighAnnA@yoursPCA.org](mailto:LeighAnnA@yoursPCA.org).